



ACCESSIBILITY COMPLIANCE STATEMENT

Commercial Structure Alterations/Tenant Up-Fit

PROJECT NAME: _____

PROJECT ADDRESS: _____

Please reference VEBC (Virginia Existing Building Code) Accessibility for Existing Buildings, to see the extent to compliance and the exceptions as they apply to your alteration/repair or tenant layout project. The existing space is not required to be 100% accessible, but all new work is required to be accessible, per VCC (Virginia Building Code) Chapter 11 and ANSI A117.1.

- ☐ Existing space is already 100% accessible; accessibility upgrades are not required.
- ☐ The space is not 100% accessible; up to 20% of the total construction cost has been allocated for accessibility upgrades to the existing space as shown below.

This is to certify that the total cost of the alterations to the above referenced project is \$_____. 20% of the total construction is \$_____, which has been allocated for alterations to the accessible route the primary function area per VEBC.

ACCESSIBLE ELEMENT

COST

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL COST OF ACCESSIBLE ALTERATIONS

\$ _____

- ☐ The renovation is exempt from the accessibility requirements required under VEBC for the following reason:
 - The alteration is limited solely to windows, hardware, operating controls, electrical outlets and signs
 - The alteration is limited solely to mechanical, electrical, or fire protection systems
 - The alteration is solely for the purpose of increasing accessibility
 - The alteration does not involve an area of primary function

***OWNER or AGENT SIGNATURE**
OWNER'S INFORMATION

DATE

(please print) _____

AGENT'S NAME (if applicable) _____

*By signing this form, I certify that I am the owner of the property or the owner's agent, duly authorized to sign for the owner.