

## **Roanoke County Electoral Board Meeting Minutes**

Date: March 6, 7, 8, and 12, 2024

Time: 1:30 PM, Noon, Noon, and Conclusion of BoS Mtg., respectively  
900 Chestnut St. Vinton, VA 24179 & 5400 Bernard Dr. Roanoke, VA 24018

Chair: Ken Sspan

Vice Chair: Michael Walsh

Secretary: Jeff Krasnow

Attendees: Ken Sspan, Michael Walsh, Jeff Krasnow, Anna Cloeter

Visitors: None

1. Call to Order: 1:37 PM on Wednesday, March 6
2. Welcome and Adoption of Agenda
3. Approval of Minutes: Reviewed and approved minutes from February 12th
4. Agenda:
  - a. Begin Canvass of Election Results at Elections Office
    - i. Confirmed accuracy of results reported from the polls on Election Night against official results tabulation tapes printed from ballot scanners at all precincts at closing.
    - ii. Reviewed ballot accounting per Statements of Results based on check-in totals, total votes cast, provisional ballots returned in Envelope 1A, and spoiled and voided ballots returned in Envelope 4, and ballots returned unused.
    - iii. Updated Election Day results and turnout figures in ELECT's Enhanced Results Reporting System.
  - b. Public Comment: none
  - c. Meeting Recessed at 4:22 PM
5. Meeting Reconvened on Thursday, March 7 at NOON
  - a. Call to order at 12:06 PM
  - b. Continue Canvass of Election Results
    - i. Completed review of precinct ballot accounting from Election Day.
    - ii. Confirmed accuracy of results reported from the Central Absentee Precinct regarding votes cast during Early in Person (EV) and Absentee by Mail (AB) voting, both in summary and by the voters' assigned precincts.
    - iii. Updated precinct-specific EV and AB results reports in ELECT's Enhanced Results Reporting System.
  - c. Public Comment: none
  - d. Meeting Recessed at 2:29 PM
6. Meeting Reconvened on Friday, March 8 at NOON
  - a. Call to Order at 12:06
  - b. Continue Canvass of Election Results
    - i. Provisional Ballot Review and Hearing
      1. 54 provisional ballots were cast in the Republican Presidential Primary:
        - a. 37 were Same Day Registrations, 35 of which were counted once the voters' registration applications were approved, 1 was not counted because the voter did not cast it in the precinct in which they reside, and the remaining 1 was determined eligible to be counted but the Electoral Board verified that it had already been cast on machine and reported with a precinct's Election Day results as reported by the Officers in that precinct;
        - b. 16 were cast by voters who had requested absentee ballots by mail but did not return them unused prior to Election Day or take their unused mail-in ballots to the polls to surrender on Election Day and were approved once it was confirmed that they had not previously voted;

- c. 1 was cast because the pollbook listed the voter as having already voted; that status was confirmed to be accurate and the voter's provisional ballot was therefore rejected.
  - 2. 11 provisional ballots were cast in the Democratic Presidential Primary:
    - a. 3 were Same Day Registrations which were counted once the voters' registration applications were approved;
    - b. 8 were cast by voters who had requested absentee ballots by mail but did not return them unused prior to Election Day or take their unused mail-in ballots to the polls to surrender on Election Day and were approved once it was confirmed that they had not previously voted;
    - c. 1 was cast because the pollbook listed the voter as having already voted; that status was confirmed to be accurate and the voter's provisional ballot was therefore rejected.
  - 3. Results of votes cast via accepted provisional ballots applications for the March 5, 2024 Dual Party Presidential Primary Elections were reviewed and determined to be accurate, provisional turnout figures were updated as needed, and vote tallies were entered in ELECT's Enhanced Results Reporting System.
- ii. Review of Post-Election Absentee Ballot Results from Central Absentee Precinct
  - 1. Confirmed accuracy of post-election (PE) results reported from the Central Absentee Precinct, consisting of valid, voted absentee ballots cured or received between close of polls on Election Day and noon on Friday, March 8.
  - 2. Updated precinct-specific PE results and turnout reports in ELECT's Enhanced Results Reporting System and confirm accurate reporting of the same.
- c. Public Comment: none
  - d. Meeting Recessed at 1:25 PM
- 7. Meeting Reconvened on Tuesday, March 12 at the conclusion of the Board of Supervisors' public meeting, held at the Roanoke County Administration Center
  - a. Call to Order at 3:57 PM
  - b. Certification of Results
    - i. Electoral Board signed final Abstracts of Results
    - ii. Electoral Board signed ELECT's Results Certification Checklist
  - c. Public Comment: none
  - d. Next meeting: Monday, March 25 at 10 AM
  - e. Meeting Adjourned at 4:00 PM

Secretary \_\_\_\_\_

Chair \_\_\_\_\_

Vice Chair \_\_\_\_\_