



# ROANOKE COUNTY

Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800

Roanoke, Virginia 24018-0798

TEL: (540) 772-2061 FAX: (540) 772-2074

May 11, 2023

## ADDENDUM NO. 1 TO ALL BIDDERS/OFFERORS:

Reference – IFB 2023-102

Description: Log Cabin Porch Slab Replacement

Issue Date: April 26, 2023

Bids Due: May 15, 2023

The above Project is hereby changed as addressed below:

1. Extension of Due Date: Please note that the due date and time has hereby been extended to Monday, May 15. Bids are due to the Roanoke County Purchasing offices no later than 2:00 PM local time, on May 15, 2023.
2. Revised Bid Form: Please see attached as Exhibit 1 to this Addendum, a revised bid form to include unit pricing for fill. Bidders must submit a completed copy of this revised form in order to be successfully considered for award.
3. Clarifications to Project Specifications: The following clarifications are offered as a result of questions posed at the pre-bid conference held on May 4, 2023.
  - a. A metal handrail, to be installed on the steps of the porch, shall be included in the cost of the Base Bid.
  - b. The stone from the existing columns should be kept and reused.
  - c. Bushes may be trimmed to provide site access, with prior approval from Roanoke County.
  - d. The concrete of the existing porch should not be used as fill.
  - e. The location of the septic system will be provided to the successful bidder prior to the start of work.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt

[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

\_\_\_\_\_  
Sign Name:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Name of Firm:

\_\_\_\_\_  
Date:

**IFB # 2023-102**

**ATTACHMENT A: REVISED Bid Form/ Specifications**

County of Roanoke  
Purchasing Division  
5204 Bernard Drive, SW, Suite 300-F  
Roanoke, VA 24018-0798

**The County reserves the right to add, delete, or adjust quantities as deemed necessary by the County.**

Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the bid, or irregularities of any kind, may be rejected by the County as being nonresponsive. No changes are to be made to the Bid Form. Any changes to a Bid Amount must be initialed by the person signing the Bid Form.

I/We hereby propose to furnish and provide replacement of the porch at 4958 Glenvar Heights Blvd., in accordance with the enclosed general terms, conditions and specifications contained in IFB No. 2023-102. The Bid Form must be completed in blue or black ink. Discrepancies in the multiplication of units of work and the unit prices will be resolved in favor of the correct multiplication of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. My/Our prices are as follows:

PRICES QUOTED SHALL BE FOB DESTINATION. Freight charges shall be included in the bid price.

**Flowable fill, unit price per cubic yard: \$**\_\_\_\_\_

**Base Bid (turnkey cost of porch replacement): \$**\_\_\_\_\_

**Estimated Project Completion Time:** \_\_\_\_\_ (number of calendar days from NTP)

Payment terms are: Net 30. If Bidder offers a cash discount for prompt payment, it will only be considered in determining the lowest responsible Bidder if the Bidder allows at least twenty (20) days for the prompt payment after the goods or services are received or after the invoice is rendered, whichever is later.

To aid in the evaluation of bids, bidders must submit the original Bid Form and one copy of the Bid Form, Attachments, and detailed specification sheets, if applicable. If you fail to do so, your bid may be considered non-responsive and rejected.

Have you complied with this requirement? ☐ Yes / ☐ No.

Indicate whether your business \_\_\_\_\_ IS or \_\_\_\_\_ IS NOT located in Roanoke County. If it is, please include a copy of your Roanoke County business license with your bid.

I/We acknowledge the receipt of:

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_.