



# ROANOKE COUNTY

## Purchasing Division

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June 24, 2022

### ADDENDUM NO. 2 TO ALL BIDDERS/OFFERRORS:

Reference – RFP 2023-003

Description: Architectural & Engineering Services for a Comprehensive Facilities Assessment

Issue Date: May 27, 2022

Proposal Due: July 1, 2022

The above Project is hereby changed as addressed below:

1. Pre-Proposal Conference Sign-In Log. Please see Exhibit 1 to this addendum, for a copy of the sign-in log from the non-mandatory pre-bid conference held on June 8, 2022.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt, Senior Buyer  
Phone: (540) 283-8149  
[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

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Sign Name:

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Print Name:

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Name of Firm:

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Date:

**Pre-Proposal Conference**  
**RFP #2023-003 A&E Services for a Comprehensive Facilities Assessment**

**June 8, 2022**

**2:00 PM**

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Organization Facilities Mgr RCo  
Email & Phone

**Pre-Proposal Conference**  
**RFP #2023-003 A&E Services for a Comprehensive Facilities Assessment**

**June 8, 2022**

**2:00 PM**

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