



# ROANOKE COUNTY

## Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800  
Roanoke, Virginia 24018-0798  
TEL: (540) 772-2061 FAX: (540) 772-2074

June 22, 2022

### ADDENDUM NO. 1 TO ALL BIDDERS/OFFERRORS:

Reference – RFP 2023-003

Description: Architectural & Engineering Services for a Comprehensive Facilities Assessment

Issue Date: May 27, 2022

Proposal Due: July 1, 2022

The above Project is hereby changed as addressed below:

1. Responses to Questions Submitted. Please see the following questions submitted by potential Offerors, and the responses provided by the County as we are able.
  - a. Regarding the 2019 Assessment identified in the RFP, can you confirm if all facilities included in this RFP were assessed under that contract?  
*Not all of the facilities identified in this RFP were assessed in 2019. Those facilities or portion of facilities are as follows:*  
*General Services/Fleet Services Center: assessed in 2019, however building additions and renovations were completed in 2022.*  
*Wash Bay (Hollins Road): Not assessed in 2019; facility was newly constructed in 2022.*  
*Stormwater Building: not assessed in 2019; facility newly constructed in 2021.*  
*Craig Center: assessed in 2019; however, substation building renovations completed in 2022.*  
*Communication Services: assessed in 2019; however, substantial building renovations completed in 2022.*  
*Wellness Center: not assessed in 2019; building renovations completed in 2020.*
2. Clarification regarding proposal organization: Where there is a conflict between RFP Section 3.C., and Attachment B, please defer to the organization provided in Attachment B. Proposals submitted should match the layout/organization provided in Attachment B to the RFP.

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature

on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt, Senior Buyer  
Phone: (540) 283-8149  
[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

---

Sign Name:

---

Print Name:

---

Name of Firm:

---

Date: