

## Roanoke County Electoral Board Meeting Minutes

Date: March 11, 2022

Time: NOON

900 Chestnut St. Vinton, VA 24079

**Chair:** Ken Srpan

**Vice Chair:** Jeff Krasnow

**Secretary:** Jeff Krasnow (Acting)

**Board Attendance Request:** Ken Srpan, Jeff Krasnow, Anna Cloeter

**Visitors:** None

### 1. Call to Order and Welcome:

Ken Srpan called the meeting to order at 12:02 PM and welcomed everyone in attendance.

### 2. Approval of Agenda:

Mr. Srpan moved to approve the agenda as submitted. Jeff Krasnow seconded the motion and it passed unanimously.

### 3. Old Business:

**Approval of Minutes from Last Meeting** – Mr. Krasnow moved to accept the minutes of the February 24, 2022 meeting as submitted. Mr. Srpan seconded the motion and it passed. Both members signed the minutes.

### 4. New Business:

#### a. *Review of the Department's Compliance with Virginia's Locality Election Security Standards*

- i. Chairman Srpan moved that the Electoral Board enter into a closed session for the purposes of reviewing and certifying the Department's compliance with Virginia's Locality Election Security Standards in accordance with Virginia Code 2.2-3711(A)(36), which permits discussion or consideration by the State Board of Elections or local electoral boards of voting security matters made confidential pursuant to Section 24.2-625.1 of Virginia Code in closed session. Mr. Krasnow seconded the motion.
- ii. The Roanoke County Electoral Board entered closed session at 12:03 PM.
- iii. The Roanoke County Electoral Board concluded its closed session at 12:36 PM.
- iv. At that time, Chairman Srpan asked the Secretary of the Electoral Board to conduct a roll call to certify that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and that only such public business as was identified in the motion for the closed meeting was heard, discussed, or considered during the closed session.
- v. Secretary Krasnow took roll call vote, at which time both members of the Electoral Board present responded with "aye," thereby certifying that closed session had been conducted in compliance with the Virginia Freedom of Information Act as described above.

#### b. *Signing of Electoral Board Attestation to Review of Voting System Security Plan and Procedures*

Ken Srpan, Jeff Krasnow, and Anna Cloeter each signed the document certifying that the Roanoke County Board of Elections and Department of Elections has reviewed. The Director of Elections will make a signed copy of the certification available to the Virginia Department of Elections following the conclusion of this meeting.

### 5. Chairman's Report:

Mr. Srpan presented a typed list of large local employers gathered from materials Mr. Krasnow provided from the Roanoke Regional Partnership and that he found by searching the Internet. The list may be useful in the Board's efforts to recruit additional Officers of Election and will be set aside until a future meeting once a third member has been appointed to fill the vacancy created by Ms. Miles' resignation in February.

**6. Director's Report:**

No report was made.

**7. Comments from the Electoral Board:**

No comments were made.

**8. Public Comment:**

No comments were made.

**9. Next Meeting:**

A decision on the next meeting of the Roanoke County Electoral Board was deferred pending appointment of the new member, but tentative plans were made to meet on either the 7<sup>th</sup> or 8<sup>th</sup> of April pending the new member's availability. Notice of this future meeting will be published at least three business days in advance.

**10. Adjournment:**

Mr. Krasnow moved to adjourn the meeting. Mr. Srpan seconded the motion and it passed unanimously. Meeting adjourned at 12:42 PM.

Acting Secretary \_\_\_\_\_

Chair \_\_\_\_\_

Vice Chair \_\_\_\_\_



**Roanoke County Electoral Board**  
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## **NOTICE OF ELECTORAL BOARD MEETING**

Notice is hereby given that the Roanoke County Electoral Board will meet on Friday, March 11<sup>th</sup> at NOON in the County Department of Elections (located at 900 Chestnut St. in Vinton) for the purposes of reviewing and certifying the Department's compliance with Virginia's Locality Election Security Standards pursuant to Sections 2.2-3711(A)(36) and 24.2-625.1 of the Virginia Code.

*Please note that the bulk of this meeting will be conducted in closed session pursuant to the exemption for the Virginia Freedom of Information Act (§2.2-3700 et seq.) set forth in §24.2-625.1 of the Virginia Code; records related to the same will remain confidential and be excluded from inspection and copying under the stated exemption.*

Company	Industry	Employment
Carilion Clinic	Health Care	10,000+
Wells Fargo Bank	Banking	1,000-2,999
HCA Health System	Health Care	1,000-2,999
Kroger	Regional Headquarters and Retail	1,000-2,999
Walmart	Retail	1,000-2,999
Ply Gem Windows	Manufacturing (Windows)	1,000-2,999
UPS	Logistics	1,000-2,999
WestRock	Manufacturing (Paper/Packaging)	1,000-2,999
Altec Industries	Manufacturing	1,000-2,999
Advance Auto	Retail and Office	500-999
Food Lion	Retail	500-999
Lowe's Home Centers	Retail	500-999
Yokohama Tire Corp	Manufacturing(Tires)	500-999
Friendship Retirement	Retirement Community	500-999
Elbit Systems	Manufacturing(Night Vision/Optical)	500-999
Anthem	Insurance/Customer Service	500-999
Allstate Insurance	Insurance/Customer Service	500-999
Roanoke College	Higher Education	500-999
Anthem	Insurance/Customer Service	500-999
Allstate Insurance	Insurance/Customer Service	500-999
Yokohama Tire Corp	Manufacturing(Tires)	500-999
Food Lion	Retail	500-999
Lowe's Home Centers	Retail	500-999
Advance Auto	Retail and Office	500-999
Carter Machinery	Heavy Equipment Sales/Service	250-499
Trinity Packaging Corp	Manufacturing (Plastics/Packaging)	250-499
Integrity Windows	Manufacturing (Windows)	250-499
Steel Dynamics	Manufacturing (Steel)	250-499
Dynax America Corp		
Richfield		
MKG Operations		
Orvis		
US Foodservice		
Branch Group Inc.		
Carter Machinery		
Coca Cola Bottling Co		
Blue Ridge Behavioral		
Health Care		
The Roanoke Times		
Elizabeth Arden		
Virginia Western C.C.		