

Roanoke County Electoral Board Meeting Minutes

Date: July 9, 2020

Time: 9:00 AM

900 Chestnut St. Vinton, VA 24079

Chair : Ken Srpan

Vice Chair: Jeff Krasnow

Secretary: Gailen Miles

Board Attendance Request:

Gailen Miles Anna Cloeter

Ken Srpán Jeff Krasnow

Visitors: none

1. Call to Order: 9:12 AM
2. Welcome and Adoption of Agenda
3. Approval of Minutes:
 - a. Approved minutes for June 24.
 - b. Approved minutes for July 26 with one revision - add Jeff Krasnow to attendees.
4. Agenda
 - a. General Registrar's evaluation:
 - i. Mr. Srpan moved that the Board enter into a Closed Session to discuss specific personnel matters, as permitted by Va. Code § 2.2-3711(A)(1).
 - ii. Without objection, and by a vote of 3-0, the Board entered into Closed Session at 9:15 AM.
 - iii. Ms. Cloeter was asked to join and presented with her performance evaluation at 10:08 AM. Her new term of appointment will run from June 27, 2019 to July 1, 2023.
 - iv. At 10:45 AM the Board concluded the Closed Session at 10:45 AM.
 - v. Mr. Srpan read the following statement "In accordance with Virginia Code § 2.2-3712(D), I am asking the Secretary of the Electoral Board to conduct a roll call vote to certify that to the best of each member's knowledge that (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business as was identified in the motion for the closed meeting, by which the closed meeting was convened, was heard, discussed or considered in the closed meeting of the Electoral Board. That roll call vote shall be recorded and included in the minutes of the Electoral Board."
 - vi. Ms. Miles then called the roll for the vote on the above statement:
Voting Yes: Ms. Miles, Mr. Srpan, Mr. Krasnow
 - b. Setting of mutual goals for the coming year.
5. Adjournment: 11:30 AM
6. Next scheduled meeting: August 21, 2020, at 11:00 AM
 - a. The Board, Registrar, and staff will discuss handling and set up of Virginia's new no-excuse "early" absentee voting program this November.

Secretary

Chair

Miss Chai

Amended 2021