



# County of Roanoke

F. KEVIN HUTCHINS  
TREASURER

## **Treasurer's Automatic Prepayment Plan (TAPP)**

*AUTOMATIC BANK DRAFT – Real Estate*

**CHANGE FORM**

**PLEASE PRINT THE FOLLOWING INFORMATION:**

**Parcel ID:** \_\_\_\_\_

**CID:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Monthly Amount of Draft \$** \_\_\_\_\_

**To Begin On:** \_\_\_\_\_ /03/  
Drafts take place the 3<sup>rd</sup> of the month, or following business day

*Real Estate Taxes are due June 5<sup>th</sup> & Dec 5<sup>th</sup>*

I hereby authorize a monthly bank draft for payments towards the Real Estate account listed above. I understand that real estate taxes are assessed on an annual basis, and if my requested amount of draft does not pay the annual tax bill in full, I am responsible for paying the remaining balance before the end of the calendar year or may be assessed a late penalty. I agree to have funds available to be drafted on the 3<sup>rd</sup> of each month, and to inform the Treasurer's office of any changes with my account.

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**SIGNATURE**

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**DATE**

To access your account online or make additional payments, go to  
[www.RoanokeCountyVA.gov/paytaxes](http://www.RoanokeCountyVA.gov/paytaxes)