



# ROANOKE COUNTY

## Purchasing Division

5204 Bernard Drive, Suite 300-F, P.O. Box 29800  
Roanoke, Virginia 24018-0798  
TEL: (540) 772-2061 FAX: (540) 772-2074

February 20, 2020

### ADDENDUM NO. 1 TO ALL OFFERRORS:

Reference – RFP 2020-055

Description: Actuarial Services

Issue Date: February 14, 2020

Proposal Due: March 13, 2020

The above Project is hereby changed as addressed below:

1. Submitted Questions and Responses: Please see the following questions submitted by prospective offerors, and the responses provided by Roanoke County as applicable.
  - a. Who were the actuaries for the prior three years?  
*Select Actuarial Services*
  - b. What was the cost of the studies?  
*The County was charged \$4,000.00 for the last two reports, and the Schools were charged \$3,000.00 for the last two reports.*
  - c. Was the County satisfied with the report?  
*Yes.*
  - d. Are loss lists available in excel?  
*Loss lists are available in excel. They will not be provided as a part of this RFP process due to sensitive information. The loss run reports would be made available to the successful offeror in an excel format.*

**Note:** A signed acknowledgment of this addendum must be received at the location indicated on the original solicitation either prior to the proposal due date or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal/bid document. The original proposal/bid document must be signed.

Thank you,

Kate Hoyt

Phone: (540) 283-8146

[KHoyt@roanokecountyva.gov](mailto:KHoyt@roanokecountyva.gov)

---

Sign Name:

---

Print Name:

---

Name of Firm:

---

Date: