

Confidentiality and Non-Disclosure Agreement

This Agreement is drafted as part of RFP# 2019-007 for the Roanoke County Jail Control Room.

In the course of this bidding process for RFP# 2019-007, _____ (hereinafter, "Company"), will have access to oral, written, computer-generated, computer accessed, filmed, and/or recorded information and materials related to building infrastructure, safety, security, inmates, staff and County business (hereinafter "Confidential Information"). By its agent's signature below, Company acknowledges that much of the Confidential Information Company will have access to during the pre-proposal meeting and the proposal process is exempt from the disclosure requirements of the Virginia Freedom of Information Act and other disclosure requirements. Further, Company acknowledges and agrees that improper disclosure of the information received by Company during the pre-proposal meeting, proposal process, and installation if Company is awarded Proposal, could compromise the safe and secure operations of the Jail and could create a public safety threat for the Jail staff, inmates, and citizens at large.

Taking into account the facts and circumstances set forth above, Company will maintain integrity and confidentiality of this Confidential Information at all times, both during and after the bidding and award process, on an indefinite basis until Company has been advised by the County or the Office of the Sheriff that disclosure of such Confidential Information no longer poses a health and safety threat. The Confidential Information Company receives during the pre-proposal, proposal process and if awarded, installation process, shall be disseminated strictly on a need-to-know basis among agents and employees of Company.

Company acknowledges and understands that any breach or disclosure, whether intentional or inadvertent, of Confidential Information may result in the County and the Office of the Sheriff seeking any and all legal, equitable, and administrative remedies available to County and Office of the Sheriff. This Agreement shall be binding on Company, its principals, directors, agents, employees, and assigns.

By my signature below, I affirm that I am authorized to bind Company to the terms of this Agreement.

Name: _____
(*full legal name*)

Company Title: _____

Signature: _____ Date: _____

Witnessed By: _____ Date: _____