



# County of Roanoke

## FINANCE DEPARTMENT PURCHASING DIVISION

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September 14, 2018

**IFB #2019-029**

Copier for the Board of Supervisors

## ADDENDUM NO. 1

### Questions

Due Date & Time:  
**September 26, 2018 2:00PM**  
**(Local Prevailing Time)**

**IFB #2019-029**

**Copier for the Board of Supervisors**

1). The Specifications seem to request three paper trays but what is the total given paper supply of those three trays?

Answer: Minimum of 3100 sheets

2). What is the average monthly volume of color and black copies?

Answer: Black- 5,000 Color- 4,000

3). Is there supposed to be a Request for Proposal price form included in the RFP as referred to on page 5 under submission and receipt paragraph b.

Answer: See Attached Price Form

4). Is it correct that this RFP is for a new currently manufactured copier only?

Answer: Yes

**PRICE FORM**  
**Request for Proposal (RFP) 2019-029**  
**Copier for the Board of Supervisors**

**Monthly Lease Cost:** \$ \_\_\_\_\_

All other costs must be stated and will be considered in review of the proposals. Please list below:

**Request for Proposal (RFP) 2019-029  
Copier for the Board of Supervisors**

**\*\*\*REQUIRED\*\*\***

**\*\*\*\*\*Must sign and return with your bid package\*\*\*\*\***

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Sign Name:

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Print Name:

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Date:

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Company

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